



Veterans Park on Valleydale Rules & Regulations

1. Only Hoover or Shelby County residents twenty-one (21) years of age or older may rent any facility at Veterans Park on Valleydale.
2. Applicants must submit a completed event request form and security deposit at least thirty (30) days prior to the event date.
3. The Hoover or Shelby County resident applying for the rental must be listed as the event contact on the event request form and must remain in attendance for the entire function or event.
4. For facilities rented for use by or on behalf of an organization, the organization must also be identified on the event request form.
5. All rental fees must be received at least seven (7) days prior to the event. Failure to pay all rental fees and deposits as required will result in cancellation of the facility reservation.
6. Fees will be refunded only if notice of cancellation, in writing, is provided at least four (4) business days prior to the event. Expenses already incurred by the City may be deducted from the amount refunded.
7. Only one reservation is allowed at a time.
8. No farm animals, petting zoo or animal exhibitions are allowed at Veterans Park on Valleydale.
9. All events involving persons nineteen (19) years of age or younger are required to have adequate adult supervision on-site throughout the event.
10. No vehicles shall be parked in any areas except those designated for parking and only during hours the facility is open.
11. Alcoholic beverages are not permitted in any facility, including but not limited to, parking lots, picnic areas, and gazebos.
12. All activities taking place at Veterans Park on Valleydale facilities shall be done in accordance with ordinances regulating noise, including, but not limited to, Article VII, §11-153 of the Hoover Municipal Code.

13. The individual and/or organization renting facilities shall be responsible for set-up and clean-up. No furniture or equipment may be moved or taken out of its designated area. All garbage must be bagged and taken to trash receptacles at the conclusion of the event and periodically throughout the event, as necessary.
14. No decorations, banners, streamers, etc. are allowed on walls, windows, fences or support structures. Balloons are permitted inside the pavilions, but must be removed at the conclusion of the event.
15. No open flames are permitted inside the pavilions. (Small candles on birthday cakes are allowed, but must be promptly extinguished and properly disposed of.) Grills are permitted outside of the pavilion structures, but must have the capability to be covered. No bon fires are allowed anywhere in Hoover Parks and Recreation facilities.
16. Pets are allowed in the park and in the pavilions. No pets are allowed on the volleyball courts. All pets must be cleaned up after and must remain on a leash at all times.
17. All Hoover Parks and Recreation facilities close at 10 PM. The rented facility and immediately surrounding areas must be thoroughly cleaned upon completion of the function or event. Failure to clean the area and place all garbage in the available receptacles may result in forfeiture of the deposit, and the responsible individual and/or organization may be ineligible to rent facilities in the future.
18. After each function, Park personnel will inspect the facility or area rented to determine if all rules have been followed and the facility has been adequately cleaned. If not, the security deposit may be forfeited and future rental privileges may be denied.
19. The City of Hoover reserves the right to amend these rules at any time and the right to cancel an event or void an event request.

Veterans Park on Valleydale is a city and county facility and reasonable concessions must be taken into account when reserving any of its facilities for specific groups or purposes. The renter is granted exclusive use only of the specific area reserved, for the designated time. Restrooms, drinking fountains, playgrounds, parking lots, and ponds remain open for public use at all times the park is open. Veterans Park on Valleydale in its entirety will be closed to the public only for functions or events organized or sponsored by the City of Hoover, Hoover Parks and Recreation, and/or Shelby County.

Your signature indicates agreement with Hoover Parks and Recreation Rules and Regulations and the provisions of the Events Request Form, as well as your acceptance of responsibility for all damage. Failure to abide by those rules may result in disqualification from future use of facilities.

Applicant's printed name: _____

Applicant's signature: _____